



Whoopsadaisy COVID – 19 policy and procedures – updated April 2022

Please read these guidelines carefully to ensure you understand the policy.

In the Whoopsadaisy Pavilion:

- If you are unwell/sick, please **do not** come to sessions. Notify conductors as early as possible so they can schedule/book a Zoom call for you instead if needed and if your little one is well enough for it.
- We ask you to continue attending your sessions as one child plus a parent only. This helps us with keeping track of the amount of disinfecting, and it helps you to give your full attention to your child and their progress in the session.
- Please be punctual and arrive on time for your session and please help us by leaving the Pavilion immediately after your session so we can start our cleaning/disinfecting process right away for the next session.
- We won't be able to let you in the building early as we will be disinfecting and preparing for your session/tidying up from the one before yours. If you arrive late, we will only be able to run the session in the original time slot and will finish as planned.
- When you arrive, please knock loudly as we will keep the entrance closed to avoid unexpected visitors from the park. The conductors will let you in.
- We encourage you to keep wearing a mask/face covering for the whole time you are at Whoopsadaisy, to help us continue protecting our vulnerable community.
- We will ask you to leave your buggy/wheelchair by the entrance door (parked inside in front of shoe storage) and to take your shoes off there as well. Please make sure you put all your belongings (bags, coats etc) on the buggy/wheelchair to help us avoid cleaning additional surfaces.
- Please use the provided hand sanitiser by the front door before you touch anything. You will find hand sanitizers placed around the Pavilion, feel free to use them frequently during the session. You can also wash your hands in the bathroom if needed.
- If you have to take your child to the bathroom, we will have cleaning supplies on site, please disinfect/clean all surfaces before and after use.
- Ask a staff member to assist you if you would like to use the kitchen.
- Where appropriate, we will take the sessions outside to the park. During sessions we will also be keeping windows open for good ventilation when weather allows.
- Please be assured that we are doing our best to keep everything constantly cleaned and sanitised for your safety and ours. Our conductors are going to wearing face mask during sessions for the Under 5s sessions and, as and when needed for the 5 -12yrs age group. We also have aprons and gloves available for when needed.
- Our staff will continue to test once a week at least (and additional tests if symptoms arise).
In case of a positive result, we are going to let all affected families know immediately and will be following the NHS guidelines for shielding.

Thank you for your continued understanding and cooperation.

Whoopsadaisy Team

Whoopsadaisy Registered Charity No 1083024

Centre: Whoopsadaisy Pavilion, Preston Park, Brighton BN1 6HN Post: West & Berry Ltd, Mocatta House, Trafalgar Place, Brighton, BN1 4DU

Tel: 01273 554178 Email: info@whoopsadaisy.org Website: www.whoopsadaisy.org